



JTP (MALAYSIA) SDN BHD
Kg Juara, Pulau Tioman, 26800 Rompin
Office Address: No.11, Plaza RNR
Jalan Abu Bakar, Mersing, 86800 Johor
Phone: 09 – 419 3244 **Mobile:** 011 – 2900 2187
Website: www.juaraturtleproject.com
E-mail: contact@juaraturtleproject.com

Job Description:

Position: Coral Rehabilitation Program Officer

Start Date: February 2021

Duration: 12 Months, including 3 Month Probation*

*probation period will be unpaid

Salary: RM 2000 /month + Food & Accommodation at project site

Days Off/Leave:

Low Season (November-January) - 8 days off/month

High Season (February-October) - 4 days off/month

Annual Leave - 14 days

Emergency/Medical Leave - 14 days (not to be combined with days off)

Key Task/Responsibilities

- Organising and managing the resources and man power required to carry out coral dives
- Designing and implementing studies/surveys to collect new data to help improve the program
- Managing collection and recording of data for: reef health surveys & coral study data
- Communicate with other organisations/experienced parties who could provide useful information.
- Be a point of contact for Department of Fisheries (the governing body under which we operate) sharing information as and when required.
- Help train new staff and volunteers how to carry out coral based activities
- Maintaining dive equipment to a high standard

General Tasks/Responsibilities (All staff)

- Assist with the range of tasks and activities being carried out as part of the daily running of the project; cleaning, recycling, construction, interacting with local people or tourists

- Support of other program leaders. Eg Sea Turtle Program, to help them achieve their goals when additional man power or expertise is required.
- Assist the project manager in the application for grants to help fund your program
- Be a point of contact for volunteers both professionally and socially
- Lead volunteers in activities, both practical and educational
- Assist in the running of school programs and activities
- Take part in daily/nightly beach patrols
- Relocate eggs and record turtle data
- Report to Project manager once a week on progress/problems being faced by your program

General Requirements

Experience

- Must have previous experience managing or working in a coral program
- Must be a certified SCUBA diver, with a high level of competency, capable of leading a team of divers
- Must have a good knowledge and understanding of: coral reef ecology, sea turtle conservation and marine life
- Preferred prior experience in a volunteer project environment
- Preferred prior experience in working with school children

Skills

- Must be able to use computer software to generate: reports, spreadsheets and power point presentations
- Must be fluent in written and spoken English
- Preferred fluency in written and spoken Malay
- Strong organisational skills: able to plan work for self & others with clear instructions and focused outputs.
- Good communication skills (both written and verbal): able to provide information to a range of audiences.
- Strong swimmer, comfortable with ocean conditions

Behavioural/Personal Qualities

- Must be able to work independently as well as part of a team.
- Must have an engaging attitude, able to build relationships with diverse groups of people
- A problem solver able to balance needs within the constraints of the project's resources, manpower and/or funding.
- Able to be flexible and re-prioritise workload in response to changes in the project's needs
- Strong commitment to conservation and passion for the natural world

Preferred Qualifications/training

- Bachelor's Degree in Marine Biology, Marine Science, Environment Sciences or other related fields.
- Training in coral husbandry
- Life guard training
- Emergency First Aid training or Emergency First Responder
- Experience in operating/maintaining small boats and outboard engines
- Good practical skills e.g mechanic or construction

This is a great opportunity to get involved with a small but rapidly growing organisation. This means that your work has a real impact on the success of the project. You will also be a part of the core management team and able to really contribute to shaping the future of the project.

If you feel you're the right person to be part of our passionate and dynamic team of conservationists, please send through a copy of your C.V. and a cover letter to us at: Contact@juaraturtleproject.com

For More information about the project check out our website and social media pages:

Website: www.Juaraturtleproject.com

Facebook: [Juaraturtleproject.tioman](https://www.facebook.com/Juaraturtleproject.tioman)

Instagram: [Juaraturtleproject](https://www.instagram.com/Juaraturtleproject)